



Mrs Eyong  
Careers Advisor

## Career Bulletin Summer Edition 2016

### Year 7

Pupils are currently going through their careers workbook 'Steps for Year 7' which introduces them to their career pathway through life, a combination of living, learning and earning. The activities in the booklet will also help them to:

Understand more about themselves

**Self-development**

Plan for the future so that they make the most of changing opportunities in learning

**Career Management**

Know where to look for useful information

**Careers Exploration**

### Year 10

For some pupils, Careers Guidance Interviews have already started and will go on until early June 2016. If any pupil would like to discuss their Post 16 Options/Career Choices with Mrs Eyong, they can meet with her at the Careers Office at Lunchtime or after school.

As part of their Character Education, Year 10 pupils have now completed the careers workbook 'Steps for Year 10'. Topics covered included:

**The world of work**

**Work experience**

**Managing your money – budgeting**

**Options at post 16**

**Different qualifications and their equivalents**

Every pupil received '**It's your choice**' booklet to take home. In this booklet, there are tips on how to choose Post 16 Options.

There is also a section for parents and carers with information and practical tips on how they can support their child's decision-making.

### Work Experience

From Monday 11th to Friday 15th July 2016, every Year 10 pupil will be undertaking a week's work experience in a placement of their choosing. All paperwork for this process should now have been handed in to Miss Vernon in Student Services. Every pupil will receive a Work Experience Log Book to record activities and tasks performed while on placement. Pupils should make sure that the employer completes their section of the Log Book at the end of the placement.

## YEAR 11

All pupils should now have applied to 6<sup>th</sup> Form, College or an Apprenticeship. Those without any offers should see Mrs Eyong as soon as possible in the Careers Office, at either lunchtime or after school.

Pupils who chose the Apprenticeship pathway will have registered at [www.findapprenticeship.service.gov.uk](http://www.findapprenticeship.service.gov.uk) and will have their own account with an individual username and password. If they have forgotten their username, it can be requested from the login page. Mrs Eyong will provide assistance if needed. Pupils should regularly check their email for messages from training providers and employers.

### GCSEs Results Day - Thursday 25th August 2016

Pupils are invited to collect their GCSE results and complete their Post 16 Destination Card from 10.00am. Mrs Eyong will be available on the day to offer guidance and support.



## SIXTH FORM

### Year 12

Students are preparing to enter the UCAS online application process and will be writing their Personal Statement to persuade universities/colleges to accept them. First drafts should be completed by the end of term. Support is available from Form Teachers.

### Work Shadowing Week - 27<sup>th</sup> June to 1<sup>st</sup> July 2016

...supports students in gaining experience of work in their area of interest and in acquiring valuable skills including communication, problem solving and teamwork. They are expected to find their own placement and should, by now, have returned their paperwork to 6th Form Student Services.

### Health and Careers Convention - July 4<sup>th</sup> to July 6<sup>th</sup> 2016

...activities raising awareness to health/lifestyle issues and making career/educational choices.

### UCAS Registration - July 7<sup>th</sup> to July 8<sup>th</sup> 2016

...on registering, students will receive an application ID to be used in all further correspondence with UCAS and Higher Education institutions.

### Year 13

Students should reply to offers from universities quickly if they still want to be considered.

Those seeking Higher Apprenticeships can find details at [www.gov.uk/apply-apprenticeship](http://www.gov.uk/apply-apprenticeship) and [www.notgoingtouni.co.uk](http://www.notgoingtouni.co.uk), as well as employers' websites.

Mrs Eyong will provide support and guidance as needed, on Thursdays and Fridays in room F24 at the iSite.